

The **Parks and Recreation Board** met Monday, April 19, 2004 at 4:30 pm in the Board of Works Room at West Lafayette City Hall.

Present at said meeting were Mike Dana, Paula Woods, Leon Trachtman, Karen Springer, Garnet Peck, and Attorney John Sorensen. Council Members Ann Hunt and Gil Satterly were present. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Brian Tunis, Lee Booth, and Cheryl Kolb represented the Department. Doug Anderson and Frank Donaldson, representing Dancing in the Streets, were also present. Absent was council Member Gerry Keen.

Mike convened the Board at 4:35 pm.

The first item on the agenda was the approval of the minutes of the March 22 meeting. Karen motioned the minutes be approved as presented. Garnet seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Pointed out that an updated listing of our park facilities, trails, and maintained properties was in the folders.
- Pointed out that information was also included in their folders pertaining to the Parks & Recreation Foundation meeting on April 29 at 12:00pm, noting lunch to be provided. Joe extended the invitation to everyone, asking members to inform us if they are planning on attending.

Assistant Superintendent – Pennie reported on the following:

- Base paths for Men's and Coed Softball are still 65 feet. The Elite Men's have changed to 80 feet.
- Musco Lighting was the only bid received for the Arni Cohen Softball fields lighting, coming in at a price of \$74,125.
- Working on Dubois Park, will report more on that later.

Parks – Lee reported of the following:

- Preparing the pool for summer.
- Completed opening parks.
- Finishing installation of new playground equipment in Happy Hollow Park.
- Started mowing schedule.
- Noted the playground and trail inspections are available.

Recreation – Chris reported on the following:

- The summer brochure is completed. The brochure contains all programs offered through August. City residents mail-in registration will be accepted immediately. Non-resident mail-in registrations will be accepted April 27 & 28. Open registration will begin on Thursday, April 29.
- Spring inline skating season began last Friday and will continue through May 23. The Rink will be open for public skating Fridays and Saturdays from 4-10pm. The fee will be \$2.00. The Rink is available for group rentals.
- Hiring for summer staff is currently underway. Hiring for the pool staff is complete.

- The Happy Hollow Task Force has completed their learning plan meetings. The complete binder of all the task force meetings is available in the office for anyone interested.

Morton Center – Brenda reported on the following:

- There have been 1,944 registrations as of Friday compared to 1,969 registrations last year at this time, which is a decrease of approximately 1.5%.
- WALLA has completed their sessions. Everyone seemed very pleased with how things went during their session.
- Preparations are underway for the Spring Dance Recital, scheduled for May 22 this year at Elliott Hall of Music.
- The multipurpose room has been in high demand over the last few months on weekend evenings. Many Purdue groups are acquainted with Morton and have been scheduling some events with us.

Beautification & Stewardship – Brian reported on the following:

- The Scenic Byway Clean Up was on April 3. There were 73 volunteers that participated, netting 206 bags of trash, 5-6 tires, and a chair in their clean up efforts.
- Earth Day is Sunday, April 25, 1-3 pm in association with Indiana Native Plant and Wildflower Society. A garlic mustard pull is scheduled.
- Tree Fund Tree Planting is Saturday, May 1 at 8:00am. Tree planting will take place along Kalberer Rd. area.
- Joint Arbor Day Event is Friday, May 7, 11:00am-1:00pm. The event will take place at the Myers Pedestrian Bridge.
- Preparing for usual spring landscaping.
- To date, 29 trees have been planted at miscellaneous locations:
 - Riverside Skating Center – 7 white pines
 - Wastewater Treatment Plant – 6 trees
 - Happy Hollow Park Entrance – 11 white dogwoods
 - Mascouten Park – 5 trees

Old Business

A. 2004 Dancing in the Streets

Joe pointed out the Council formally approved the ordinance, an amended ordinance, allowing the West Lafayette Board of Parks & Recreation the authority to approve the sale and consumption of alcoholic beverages in Tapawingo Park at community festivals. Joe noted there was a proposal to place a stage on the skating rink surface. The plans are now to place the stage between the pavilion and the dasher boards on the north end of the rink. It would be on concrete, but not on the rink surface itself. It has been determined that this location would be the ideal arrangement for everyone involved, performers, etc. Joe questioned the event representatives about responsibility of insurance coverage, at which they responded there is event coverage already provided. Joe presented information pertaining to a new idea proposed since the last meeting, a laser show that would be a final event to the Dancing in the Streets, scheduled to take place in Tapawingo Park. Frank Donaldson presented more information pertaining to the laser show, noting a private firm will be in charge of putting the event on. The firm

would be completely responsible for the setting up and tearing down of the equipment necessary for the show. The event representatives agreed to provide a hard copy of the drawings as everything is determined for the event. Paula motioned to approve the use of Tapawingo Park for Dancing in the Streets, noting the motion addresses all of the current issues to date; however, requested the Board continue to be informed of any unanticipated changes that might occur between now and the date of the event. Leon seconded the motion, and the motion carried.

B. Cumberland & Trailheads Parks Projects

Lee reported electricity is running to all three shelters. The water lines are trenched, and we are currently waiting for water pipes. Within the next month, everything should be ready to go. Joe reported that we are completing the plan for the restroom, and we have the paving around the barn to do. We are not quite ready to do some of the work for the extension of the Northwest Greenway Trail. Those issues will try to be worked out at the proper timing.

C. Dubois Park

Pennie reported that the Cerro Torre climbing wall, with the Signage Boulder, have been ordered from Rock Craft Designs, out of Canada. The bids are due for opening tomorrow for the construction of the Phase II project of Dubois Park. Once a quote is accepted, the contractor will have 75 days to complete the project. We will also be ordering an Apollo climbing unit and two Biggo swings. The bids for the site furnishings were opened on April 13. We will be ordering the Apollo and the Biggo swings from Creative Recreation, along with the benches and the trash receptacles. We are ordering the bicycle loop from Reese Recreation. Our staff will install the playground equipment and the climbing wall. The contractor will install the benches, trash receptacles, and the bicycle loop. The contractor will also install the footers for the climbing wall. The dedication should be sometime near the end of July, first of August.

D. Wabash Heritage Trail Project

Joe reported Milestone submitted a bid for the Wabash Heritage Trail Connection and Overlook project. The total contract came in at \$227,700.00, payable from the Levee Village TIF appropriation. There was a Redevelopment Commission meeting today at 12:30pm, in which discussion took place pertaining to this project. The Board of Works has been asked to approve the contract. We hope to have the part of the project in Tapawingo Park completed by the end of June, prior to the Festivals.

E. North Chauncey Streetscape Project

Joe presented a graphic representation of the lights that we are looking to install at the corners of the Library parking garage and Morton, at the intersection of Columbia and N. Chauncey. That corner will be redone with signs and landscaping. There have not been any contracts proposed as of now; everything is still in the development stage.

New Business

A. Morton Proposals

Brenda has received some preliminary questions from WALLA pertaining to the space the Library currently occupies. WALLA is possibly interested in taking over some of that space when the Library vacates. There was discussion pertaining to rental costs vs. sq. footage of rental space. At this time, Brenda will compile information of sq. footage of other rooms, and the fees for those spaces, before determining a rate for the rental space as it becomes available.

Run/Walk for Habitat for Humanity

Brenda reported that she received a call from Kathy Ford, Klondike Elementary School, informing us they plan to have a run/walk for Habitat for Humanity at Celery Bog Nature Area on May 15 at 9:00am, with registration taking place between 7:45-8:30am.

West Lafayette School Board

Karen reported that after a week of hearings, the Board voted to terminate the Superintendent's contract. They will begin discussion at the April 28 meeting for a permanent superintendent. School Board elections are May 4, noting Journal & Courier's coverage of the ten candidates running for four seats in Sunday's paper. There will be a second candidate forum on Tuesday, April 27.

Wabash River Parkway Commission

Paula reported reading the Wabash River Corridor is going to become a new emphasis for the community. Joe reported that he has been working with John Gambs, Park Board president of the County Park Board, pursuing a funding opportunity. The plan is to try to establish a not-for-profit group that would help the three parks departments and three units of government. Paula mentioned that Jill Lesh, a co-chair for the scenic byway, mentioned that they did a clean up day for the River Rd., noting that Brian provided the leadership.

Other

Surplus Items

Lee requested the Park Board to declare the following items as surplus, so that they may be placed in the upcoming City Auction or discarded as appropriate. The items are as follows:

| | |
|-----------------------------|-----------------------|
| 7 – Window Air Conditioners | 1 – Tape Player/Radio |
| 1 – Microwave | 1994 ½-ton Truck |
| 1 – Copier | 1992 Chevy S10 Truck |
| 3 – Computers | 1 – Echo CS Chainsaw |
| 2 – Computer Monitor covers | |

Garnet motioned to approve declaring the above items as surplus. Leon seconded the motion, and the motion carried.

Tippecanoe County Humane Society

Joe presented a request received today from the Tippecanoe Co. Humane Society, requesting the use of a shelter at no charge for their Paws for Cause walk to raise money for Tippecanoe County Humane Society. Although the Board recognizes it as a good and worthwhile cause, it is necessary to decline approving the request to remain within the guidelines established for other such requests from groups and organizations.

City of West Lafayette Right-of-Way Use Agreement

Joe reported as information only at this point that work is continuing with Indiana Fiber Works L.L.C out of Indianapolis. It is in the early drafting stage, but an agreement will eventually come to the Park Board, Park Foundation, and Board of Works.

Purchase Orders

Brenda requested approval to move forward in issuing a purchase order for the resealing, repairing of cracks, and repainting lines of the Morton Community Center parking lot, anticipating the work to be done around July 5, which would involve closing the parking lot for a week. There were several quotes received, with the lowest quote coming in from Baumgartner for a little less than \$3,000.00. Leon motioned approval of the issuance of a purchase order for the work described by Brenda. Paula seconded the motion, and the motion carried.

Pay Claims

Leon motioned that claims be paid. Karen seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 5:40p.m.

Presiding Officer

Secretary

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